

The Celebration of Life

The place of a Funeral in worship at Mount Calvary Holy Church derives from the Christian view of death. We believe that death has been conquered by God in Jesus Christ through our Lord's resurrection. Furthermore, it is our conviction that we share in the blessings and benefits of his victory over the grave. "God raised the Lord and will also raise us up by his power."

The church is a primary source of support for families facing the loss of a loved one. The staff of Mount Calvary Holy Church desires to do everything possible to make the funeral service a witness of faithfulness. Our goal is to assist grieving families by addressing commonly asked questions listed below.

1. What is expected of The Family Requesting a Funeral at Mount Calvary Holy Church?
 - a. Designate a contact person for the family
 - b. Instruct the contact person to call the Lead Pastor's office to:
 - Give notification that you wish to make arrangements;
 - Identify if the deceased is an active member of Mount Calvary Holy Church.
 - c. The Administrative office of Mount Calvary will set a tentative date/time for the funeral service. The standard days and time for a funeral service is Monday through Friday between the hours of 10 a.m. and Noon. (Exceptions to the standard schedule must be approved by the Pastor's Office). No funeral arrangements are to be finalized without consulting the Pastor's Office.
 - d. The funeral program. The family's contact person is to call Mount Calvary's administrative office within one day of the death to schedule a meeting for the preparation of the program, and should bring the following:
 - The Obituary
 - Photograph of the deceased (Please note that the photograph can be cropped from a group picture)
 - Name of Pallbearers
 - Favorite Poem or Scripture
 - Special Requests, if any.

2. Miscellaneous:

FLOWERS - Arrangements for Altar flowers can be made in consultation with the Funeral Home or Florist. Florists should be instructed to call (760) 698-8604 to arrange delivery.

MUSIC - Music is an appropriate part of any funeral service. Selections are normally made at the discretion of the Minister of Music but specific requests for music and hymns that will add to the dignity and beauty of the service will be accommodated whenever possible.

MEMORIAL GIFTS - Gifts to the church in memory of one who passed away are fitting and proper. If you wish to consider a memorial gift to the Church for ministries such as the Youth Ministry, Building Fund, or Scholarship Fund, please discuss the matter with the Lead Ministry Coordinator.

STANDARD FEES

- The honorarium for the Lead Pastor - \$300.00
- The honorarium for an Ordained Elder - \$200.00
- The honorarium for the Musician - \$150.00
- Church Building - \$200.00, *non-members*
- Audio Technician - \$75.00
- Media Technician - \$50.00 - \$100

For program/graphic designs contact:

Jeffery Strange, Black Hole Publishing Group (760) 600-3162

All fees, including honorariums, are to be paid to the Business Office the day before the funeral service. Checks are to be made payable to: Mount Calvary Holy Church.



**MOUNT CALVARY HOLY CHURCH
CELEBRATION OF LIFE (FUNERAL) REQUEST FORM**

Please Print

DATE REQUESTED: _____ Time: ____ (a.m.) ____ (p.m.)
Month Day Year

NAME OF DECEASED: _____

Address: _____

Home Phone: _____ Age: _____

Was deceased a member of Mount Calvary Holy Church? _____ Yes _____ No

If not, please provide name of Church where membership is:

FUNERAL HOME BEING USED:

CONTACT NAME: _____

ADDRESS: _____

Relationship to Deceased: _____ Home Phone No: _____

INDICATE FACILITIES/SERVICES NEEDED:

_____ Sanctuary

_____ Audio Tech (Required for Sanctuary)

_____ Media Tech

_____ Musician(s)

Celebration of Life Request Form (Cont.)

Please read the Celebration of Life Policy and Guidelines for Mount Calvary Holy Church.

After you have read the Celebration of Life Policy and Guidelines at Mount Calvary Holy Church and have decided that you would like to have the Funeral Services at Mount Calvary Holy Church fill out this Request form and turn it in to the Lead Ministry Coordinator. Please note that your requests and scheduled date is not confirmed until it has been approved by the Lead Pastor and Lead Ministry Coordinator.

*Thank you for submitting your Request. The Lead Ministry Coordinator will contact you within **one day** in regards to your request.*